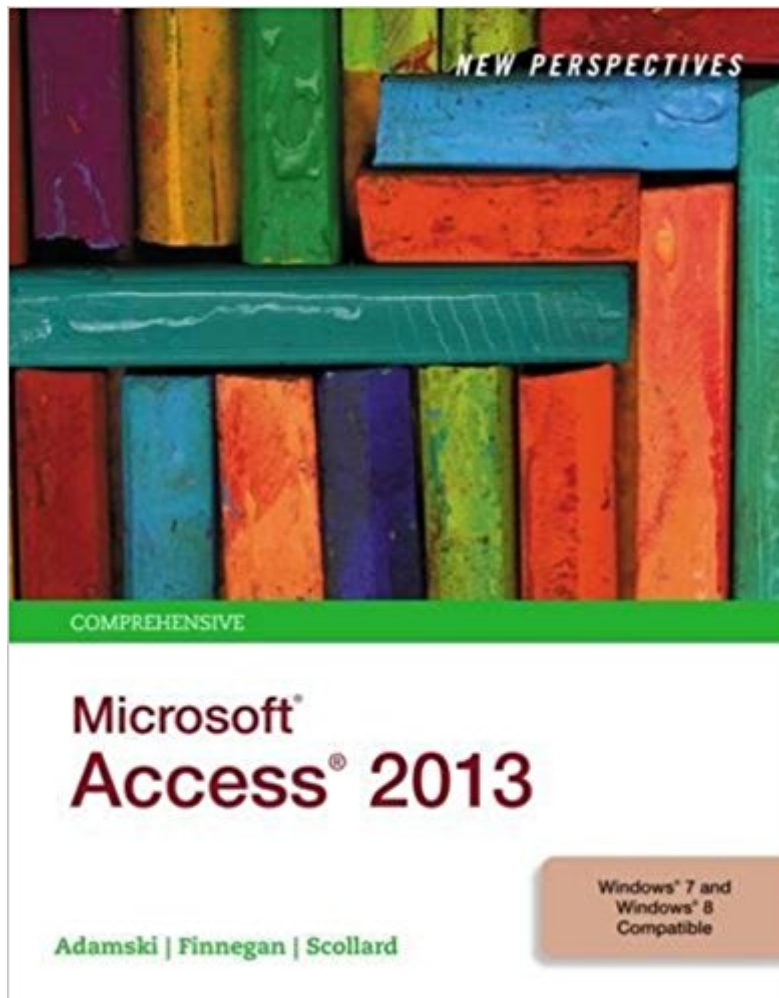




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# New Perspectives On Microsoft Access 2013, Comprehensive



## Synopsis

With proven pedagogy that emphasizes critical-thinking, problem-solving, and in-depth coverage, New Perspectives helps students develop the Microsoft Office 2013 skills they need to be successful in college and beyond. Updated with all new case-based tutorials, NEW PERSPECTIVES MICROSOFT ACCESS 2013 continues to engage students in applying skills to real-world situations, making concepts relevant. A new Troubleshoot case problem enhances critical thinking, and a new tutorial on Managing Your Files helps students navigate Windows 8. As always, New Perspectives improves learning outcomes and transference of skills by helping students understand why what they're learning is important.

## Book Information

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## Customer Reviews

Managing Your Files. Tutorial 1: Creating a Database. Tutorial 2: Building a Database and Defining Table Relationships. Tutorial 3: Maintaining and Querying a Database. Tutorial 4: Creating Forms and Reports. Tutorial 5: Creating Advanced Queries and Enhancing Table Design. Tutorial 6: Using Form Tools and Creating Custom Forms. Tutorial 7: Creating Custom Reports. Tutorial 8: Sharing, Integrating, and Analyzing Data. Tutorial 9: Using Action Queries and Advanced Table Relationships. Tutorial 10: Automating Tasks with Macros. Tutorial 11: Using and Writing Visual Basic for Applications Code. Tutorial 12: Managing and Sharing a Database. Additional Cases. Appendix A: Relational Databases and Database Design.

Joseph J. Adamski spent 12 years as a computer professional at aerospace and financial services companies and is an Associate Professor Emeritus at Grand Valley State University. He has worked as a computer professional and educator for over 40 years with a special interest in database management and personal uses of databases. Kathleen Finnegan is a co-author on *New Perspectives on Microsoft Access* and has edited and managed many other successful textbooks on Microsoft applications for Cengage Learning's Course Technology. She has taught various computer courses for corporate training and high-tech companies and has developed courseware as both a technical writer and editor, with over 20 years of experience in this field. Sharon Scollard is a professor in the Faculty of Engineering Technology at Mohawk College of Applied Arts and Technology in Hamilton, Ontario, Canada. She's been teaching computing technologies for over 25 years, and particularly enjoys teaching Web technologies.

I normally don't write reviews for books, but this book is fantastic!!! I've taken a lot of Microsoft courses and this is the best step-by-step book I've used. The steps were easy to follow and didn't leave you in the dark some some of the other Microsoft books. There's nothing worse than using a computer book that seems to skip steps throughout every process. I would highly recommend this book!

the condition was good but the way the book was written is awful

good

Great resource for developing an Access database. Glad to have found something that doesn't reference business models and actually uses a health model. Unfortunately, I still need to find a book that covers more complicated areas of Access database development, and if it focused on participant tracking that would be great.

This product completed its purpose in that it gave me the directions needed to complete assignments but, that was about it. To read the book you have to use the kindle app which for me was not very user friendly. The content in this text was also sometimes very unclear making completing steps difficult. Overall it's an ok textbook it doesn't explain things in great detail. The text generally assumes you will just copy the tutorial steps and that's learning. To me understanding is

learning not just copying. in any case if you need the book for class and don't have time to get a physical copy of a pdf version than this will work but, i would recommend going for a different version if you can. I got a B+ using this book and i skipped a few assignments so i can say that it does work. Just have the internet as a backup if you dont understand things. Kindle app issues the kindle app has major problems with scrolling pages. For example if you need to scan through a chapter to find what your looking for you have to use the mouse wheel to go from one page to the next the only other option i found was using the pagedown button but that did not show the bottom of the page. There is a search function but thats not user friendly either.

Access is a VERY DIFFICULT program & this book does its best to explain it. Expressions need to be clarified more. I do not think I will be claiming Access as one of my office "skills" (& I got a B out of the course).

Very good examples

Same problems as others mentioned. Now I have to buy it one more time from someone else as there is no access code

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